

*Corporation of the Township of
Smith-Ennismore-Lakefield*

Date:	November 16, 2010
To:	Reeve Millen & Members of Council
From:	Angela Chittick, Clerk
Subject:	Year 8 – Joint Township and County Accessibility Plan
Status:	For Endorsement

Recommendation

That the report of the Clerk regarding the Year 8 Objectives/Work Plan – Joint Township of Smith-Ennismore-Lakefield and County of Peterborough Accessibility Plan be received for information; and that the Council of the Township of Smith-Ennismore-Lakefield adopt the Year 8 Objectives/Work Plan into the Joint County/Township Accessibility Plan (2004) as required by the Accessibility for Ontarians with Disabilities Act for submission to the Ministry of Citizenship and Immigration.

Information

The Ontarians with Disabilities Act 2001 and Accessibility for Ontarians with Disabilities Act (AODA) 2005 require that Council update its accessibility plan on an annual basis. As Council is aware, the Township and the County of Peterborough have a joint Accessibility Advisory Committee (AAC). The AAC is responsible for reporting to Council on the preparation, implementation and effectiveness of its accessibility plan. Annually, the Committee reviews the Accessibility Plan (created in 2004 and updated annually) and develops a list of objectives for the coming year to ensure that the plan is being implemented and is effective. In 2007, the Committee adopted a new format, similar to the Township's Strategic Work Plan, to identify and track its objectives. The attached work plan sets out the Committee's Year 8 objectives and summarizes items completed in Year 7.

The Committee was saddened by the sudden loss of its Chair Michael Townsend in the spring of this year. The Committee had a meeting on the Thursday prior to Michael's passing. At this meeting, the Committee discussed the final plans for the Time in My Shoes program that was held at Warsaw Public School. Michael was very excited about the launch of the program. It was a project he had worked hard over the years to implement and he would have been thrilled with its success. Thanks are extended to Thomas Campbell, Alec Denys, Councillor Karl Moher (County representative), and Anita Locke (Township representative) for their commitment and dedication in making suggestions to improve accessibility in the Township and the County.

The Committee looks forward to a number of County and Township initiatives planned for 2011 that will improve accessibility that include:

- lift and hall improvements at the Lakefield-Smith Community Centre
- future anticipated improvement to the Ennismore Community Centre that will address many issues affecting accessibility
- Time in My Shoes program
- Community Outreach/Public Education

Financial Impact

Costs related to the Committee and its initiatives are included in the approved budget. Any capital items or other initiatives would be considered by Council during the budget process.

Strategic Plan Reference

Improving the accessibility of the Township's services and facilities aligns with the Strategic Plan's Quality of Life, Infrastructure Support and Organizational Excellence goals.

Attachments

Year 8 Work plan and Year 7 Accomplishments

Angela Chittick

Prepared By:
Angela Chittick, Clerk

Janice Lavalley

Reviewed By:
Janice Lavalley, CAO

**Accessibility Work Plan Year 8 - 2010/2011
and Year 7 Accomplishments**

Updated: October, 2010

Item	Details	Who	Timeframe/ Status
1) Site Plan/Project Review for upcoming County/ Township Projects	<ul style="list-style-type: none"> • Township's Administrative Office – tour of completed renovation 	AAC	Spring 2011
	<ul style="list-style-type: none"> • Bridgenorth Trail - tour 	AAC	Spring 2011
	<ul style="list-style-type: none"> • Accessibility Improvements – Lakefield and Ennismore Community Centres <ul style="list-style-type: none"> ○ Review initial designs and comment ○ Tour completed facilities 	AAC	As required
	<ul style="list-style-type: none"> • County Recycling Depots – Cardboard Solar Packers <ul style="list-style-type: none"> ○ Review design and comment for applicable County facilities 	AAC	2011
	<ul style="list-style-type: none"> • Development/Site Plan Proposals 	AAC	As required
2) Invitation to Local Businesses to Provide Feedback to Improve Accessibility	<ul style="list-style-type: none"> • On-site feedback to local businesses on practical ways a business can improve the accessibility of its services and facilities 		
	<ul style="list-style-type: none"> ○ Develop information piece - invitation 	Anita AAC	Completed in 2010
	<ul style="list-style-type: none"> ○ Consult with Chamber to determine distribution method 	Anita	Completed in 2010
	<ul style="list-style-type: none"> ○ Develop process to manage the requests – bookings, who will attend, follow-up/checklist 	Staff	Booked as required
	<ul style="list-style-type: none"> ○ Seek support from Township and County Council on Plan 	Staff	Completed in 2010
	<ul style="list-style-type: none"> • Work in cooperation with the local Chamber of Commerce to promote information on accessibility related regulations and standards. <ul style="list-style-type: none"> ○ Consider an annual update from the Committee to Chamber members by participating in a monthly breakfast meeting, hosting a Business After Hours, etc... 	AAC	Ongoing
	<ul style="list-style-type: none"> • Committee as a link to expertise - build on the Committee's brochure to create a resource document directing organizations to accessibility resources 	AAC	Q2 2011

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3) Participation in the Holnbeck Award Selection Process	• Committee to participate in selection a recipient for the Holnbeck Award	AAC Chair County Staff	April/May 2011
	• Committee to submit a nomination for a potential recipient for the Holnbeck Award	AAC	Q 1 2011
4) Designated Disabled Parking	• Review of Designated Disabled Parking <ul style="list-style-type: none"> ○ Review existing By-law, consult with Police and bring forward recommendation to Council 	Staff AAC	Complete
	• Initiate increase in set fines for violations of parking in designated disabled parking spaces	Staff	Q2 to Q4 2011
	• Initiate public education awareness of impacts of parking in designated disabled parking spaces	Staff	Q2 2011
5) Continue Outreach Efforts to Community groups/stakeholders	• Community Groups who may request assistance/resources	AAC	On request
	• Annual Accessibility Awareness activities held in Peterborough by the Council for Persons with Disabilities <ul style="list-style-type: none"> ○ Consider facilitating a work shop for business/organizations 	AAC	May 2011
	• Develop a pilot program to work with local schools to deliver a “Time in My Shoes” program in the spring of 2010 with the goal of implementing in other local schools.	Alec – lead	Completed in 2010
	○ Consult with Council for Persons with Disabilities	Alec	
	○ Invite Warsaw Public School Principal to meeting to learn about Time in My Shoes	Alec	
	○ Develop in-school program – consider grades, activities, timing, promotion	AAC	
	○ Seek support from Township and County Council on the Time in My Shoes Plan	Staff	
	○ Prepare, implement and deliver program	Staff	
	• Work with a local School to Deliver Year 2 Time in My Shoes Program <ul style="list-style-type: none"> ○ Seek budget approval to donate \$125 each from Twp/County to Parasport Ontario for supporting the Time in My Shoes Program 	Alec – Lead AAC/Staff	Q1 – Q2 2011

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	<ul style="list-style-type: none"> • Explore Partnership with the Peterborough Paraplegic Association 	Alec	Q3 2011
6) Review and consider impacts of future Accessibility Standards imposed under the AODA 2005	<ul style="list-style-type: none"> • Integrated Regulation: Accessible Communications and Information Standard, Employment Standard and Transportation • Built Environment Standard 		
	<ul style="list-style-type: none"> ○ Monitor development of the standards 	Staff AAC	Ongoing
	<ul style="list-style-type: none"> ○ Develop Policies as Required – seek Committee input as required 	Staff AAC	Dependent on Enactment
	<ul style="list-style-type: none"> ○ Implement Training Program as Required 	Staff	Dependent on Enactment
7) Work with Community Stakeholders to Understand and Promote Accessibility in Recreational Activities	<ul style="list-style-type: none"> • CHEX News at 5:30 PM – awareness piece targeting a specific issue 	AAC	Q2 2011
	<ul style="list-style-type: none"> • Identify listing agencies – Golden Pages, Welcome Wagon, Real Estate Board 	Alec - Lead	Q3 2011
	<ul style="list-style-type: none"> • Identifying Services, Curling Clubs, Sledge Hockey, Sailing etc... 	Alec - Lead	Q3 2011
8) Bridging the Gap – Enhancing Communications /Public Relations Communications	<ul style="list-style-type: none"> • Launch AAC Brochure 	Thomas AAC	Completed in 2010
	<ul style="list-style-type: none"> • County Township web site – continue to provide feedback on information/resources that can be posted on the County and Township web sites 	AAC Staff	Ongoing
	<ul style="list-style-type: none"> • Committee branding exercise <ul style="list-style-type: none"> ○ More user friendly name ○ Tag line – mission statement 	AAC	Complete by Q4 2011
	<ul style="list-style-type: none"> • Review the Terms of Reference for the Committee 	AAC	Q1 2011