



Date Received: _____

Date file deemed complete & Fee Received:

File Name/No. _____

Roll No. _____

**TOWNSHIP OF SMITH-ENNISMORE-LAKEFIELD
APPLICATION FOR**

____ 92-62 (Lakefield Ward) ____ 1971-17 (Smith Ward) ____ 37-1988 (Ennismore Ward)

____ **MINOR VARIANCE s. 45 (1)**

____ **PERMISSION s. 45 (2)**

(Section 45 (1) & (2) of the Planning Act, R.S.O. 1990, c. P.13, as amended)

The undersigned hereby applies to the Committee of Adjustment for the Township of Smith-Ennismore-Lakefield under section 45 of the Planning Act for relief, as described in this application, from By-law No. 92-62, 1971-17 or 37-1988, as amended.

1. Name of Applicant(s):

2. Name of Agent: (if the applicant is an agent authorized by the owner)

3. Address:

4. Address:

5. Telephone: _____

6. Telephone: _____

7. Fax: _____

8. Fax: _____

9. Email: _____

10. Email: _____

11. **Legal Description** of the subject land (municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number):

12. **Dimensions of Land affected:**

Frontage: _____ Depth: _____ Area: _____

13. **Official Plan** – current designation of the subject land: _____

14. **Zoning By-law** – current zoning of the subject land: _____

15. **Relief** – Nature and extent of relief from the Zoning By-law:

16. **Reason** – why the proposed use cannot comply with the provisions of the Zoning By-law:

17. **Access** – to the subject land will be by:

- Municipal Road – year round
- County Road
- Provincial Highway
- Other public road (specify): _____
- Private Road
- Right-of-way
- Water

18. **Water Access** – where access to the subject land is only by water:

- Docking facilities (specify) _____ Parking facilities (specify) _____
- Distance from subject land _____ Distance from subject land _____
- Distance from nearest public road _____ Distance from nearest public road _____

19. **Existing Uses** of subject land: _____

20. **Length of time** the existing uses of the subject land have continued: _____

21. **Date purchased by current owner** _____

22. **Existing Buildings – Structures** – Where there are any buildings on the subject land, provide a sketch and indicate for each (in Metric units):

Please be aware that an up-to-date location survey will be required for most applications

Type: _____ Front lot line setback: _____ Height in metres: _____
 Rear lot line setback: _____ Dimensions: _____
 Date constructed: _____ Side lot line setback: _____ Floor area: _____
 Side lot line setback: _____

Type: _____ Front lot line setback: _____ Height in metres: _____
 Rear lot line setback: _____ Dimensions: _____
 Date constructed: _____ Side lot line setback: _____ Floor area: _____
 Side lot line setback: _____

23. **Proposed uses** of the subject land: _____

24. **Proposed Buildings – Structures** – where any buildings or structures are proposed to be built on the subject land indicate for each (in Metric units):

If your application is approved, you may be required to obtain/update a Plan of Survey and provide a copy to the Township of Smith-Ennismore-Lakefield to confirm compliance with the Decision of the Committee.

Type: _____ Front lot line setback: _____ Height in metres: _____
 Rear lot line setback: _____ Dimensions: _____
 Side lot line setback: _____ Floor area: _____
 Side lot line setback: _____

Type: _____ Front lot line setback: _____ Height in metres: _____
 Rear lot line setback: _____ Dimensions: _____
 Side lot line setback: _____ Floor area: _____
 Side lot line setback: _____

25. **Water** is provided to the subject land by:

_____ Privately-owned/operated individual well _____ Publicly-owned/operated piped water system

_____ Privately-owned/operated communal well _____ Lake or other water body

Other (specify): _____

26. **Sewage Disposal** is provided to the subject land by:

_____ Privately-owned/operated individual septic system _____ Publicly-owned/operated sanitary sewage system

_____ Privy _____ Privately-owned/operated communal septic system

Other (specify): _____

27. **Storm Drainage** is provided to the subject land by:

_____ Sewers _____ Ditches _____ Swales _____ Other (specify) _____

28. **Other Applications** – If known, indicate if the subject land is the subject of an application under the Act for:

___ Approval of a plan of subdivision (under section 51) File # _____ Status _____

___ Consent (Severance) (under section 53) File # _____ Status _____

___ Previous Minor Variance application (under section 45) File # _____ Status _____

AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby, authorize _____ to be the applicant in the submission of this application.

Signature of owner

Signature of witness

Date

DECLARATION OF APPLICANT

I, _____ of the _____ of _____ in the _____ of _____

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath

DECLARED before me at the _____ of _____ in the _____ of _____ this _____ day of _____

Signature of commissioner, etc.

Signature of applicant

I, _____, hereby authorize the members of the Committee of Adjustment or their agent(s)/representative(s) to attend at the property subject to the Application(s), located at

[Insert address] _____.

Signature of applicant

Signature of Witness

This application must be accompanied by a fee of \$550.00 in cash or cheque made payable to the Treasurer of the Township of Smith-Ennismore-Lakefield (\$200.00 will be forwarded to Otonabee Region Conservation Authority where necessary).

Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to the initial application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

Sketch Requirements

It will be necessary to submit preliminary site plans for the development at the time of the filing of this application.

Minimum requirements will be a sketch showing the following:

- a) The boundaries and dimensions of the subject land
- b) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines
- c) The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells, septic tanks, hydro lines, telephone lines or any other services) on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application.
- d) The current uses on land that is adjacent to the subject land
- e) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way
- f) If access to the subject land is by water only, the location of the parking and docking facilities to be used
- g) The location and nature of any easement affecting the subject land